

ADMAN EXECUTIVE BOARD
August 27, 2003 Meeting
Minutes

Attendees: Felicia Smith, Tom Mezzanares, George Hague, Gilda Garcia, Pat Hunter, Sandy Fielden, Karen Castelli, and Mary Duthie.

Absent: Terry Davison, Julia Hadley, Gerri Refsland, Brenda Ruth

- 1) Discussed operating budget request needing to go to HR. Tentative amount to be submitted will be \$4,000: \$2700 ABOG, \$1000 Support Web Site, \$300 conference. Pat Hunter will be sending additional info to Karen Castelli about possible ABOG costs.

August 2003 balances in ADMAN conference account, 3/V9D1502: conference balance, \$ 14,350.14; ADMAN funds transferred at year end, \$ 2,437.46; total account balance \$ 16,787.60.

- 2) Meeting schedule will remain on the 2nd Wednesday of each month. Please mark your calendar for the following dates:

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|----------------------------|---------------------------|
| September 10 th | February 11 th |
| October 8 th | March 10 th |
| November 12 th | April 14 th |
| December 10 th | May 12 |
| January 14 th | June 9 th |

Karen will be reserving 2411 Tupper Hall for our meetings.

- 3) A brief discuss was held regarding the responsibilities of the annual conference committee. Brenda Ruth is this year's chair.
- 4) A brief discuss regarding ADMAN General membership meetings. Tentatively decided to hold a Fall 2003 and Spring 2004 General Membership meetings.
- 5) Mentoring: an extended discussion regarding ADMAN supporting an informal campus mentoring program. Pat Hunter passed out copies of the UCSF ABOG Mentorship Program outline as a possible example to follow. This topic will be discussed at the Fall 2003 General Membership meeting.
- 6) At our next meeting, we will be discussing the agenda for the Fall 2003 General Membership meeting.
- 7) Dennis Shimek came to update on a number of items:
 - a) Unit 99: Union UPTE, was certified. The State Board (PERB) is working with the union to establish election dates. Will probably be two groups: hospital workers and others. Davis HR may be holding further information meetings on campus. Any attendance at these meetings is strictly on a volunteer basis. Campus is urging eligible Employees to vote.

- b) Background checks: Agreement that current language is misleading. HR working with Steve Drown, Campus Counsel, to modify documents. Dennis will keep us updated when progress is made.
 - c) No pay raises in 03-04. We are better off than state workers who are bearing the costs of increased medical plus a possible pay cut.
 - d) START program has 140 participants on Davis Campus.
 - e) So far, few layoffs on Davis Campus around 30. Considering our 20,000 employees, we are doing well.
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- 8) Sandy Filby is retiring. If you would like to help contact Sandy Fielden.
 - 9) Gilda Garcia volunteered to establish a listserv for the board.