

ADMAN Executive Board Meeting

Minutes of the meeting held October 15, 2009

Present: Tracy Lade, Kerry Hasa, Allison Mitchell, D Madderra, Robert Pattison, Susie Lee-Tai, Mary Bankston, Steve Albrecht, Linda Potoski, Norm Chapman, Rosemary Martin-Ocampo, Susan Sainz, Meshell Hays, Kathy Miner

Absent: Felicia Smith and Joni Rippee

Adman Member attendees: Christel Cantlin, Kobe Childs-Floyd

ADMAN By-Laws: The board briefly touched upon the updated by-laws prior to going out for a vote. Since not all members were there, this item has been tabled for the next meeting.

HR-Shared Service Centers: An email was sent out to all Adman members that included the slide presentation and service center "functions" excel spreadsheet. ADMAN will be discussing what types of items could possibly be housed at a central location. This was tabled until the next meeting.

Invited Guest:

Mike Allred and the Kualu Project Management Team

A presentation was provided about the upcoming implementation and progress of the Kualu system. Kualu is community software developed in partnership for use by higher education. The principle of Kualu is to share resources to build on examples already in place that work well. Kualu will give us a standard user interface, with electronic workflow and integration with central campus identity management tools (being developed).

The Davis campus is partnering on three modules of Kualu: Kualu Financial System (KFS), Kualu Coeus (KC, this is the electronic research administration module that will be used by Sponsored Programs), and Kualu Rice (the framework and middleware component that facilitates work flow between the modules). The Kualu group is also developing a Kualu Student module, though the Davis campus has not yet bought into that (this could replace BANNER if it were adopted), and there's also the potential for a Kualu module for HR/payroll, for MyTravel, and for business continuity (UC Ready).

Users will begin to use KFS for "chart of accounts" actions in July 2010, then FIS transactions in July 2011, and the purchasing and AP functions will be available July 2012. The timeline for KFS implementation at UCD is available on the A&FS web site

<http://accounting/projects/UCDKualu/imptimeline>.

The July 2011 implementation (Phase II) will include a labor distribution module that, among other things, will move payroll transfers out of the payroll system and into the web-based financial system (KFS) and permit real-time cost transfers. A&FS will use the 2009-10 benefit rates to negotiate composite rates with the federal government. With respect to time and attendance reporting, the L&S timesheet system does not incorporate with Kuali, but a time and attendance system is being developed at Indiana University and, according to Mike Allred, it would be better in the long run for UCD to use that or something like it.

The July 2012 implementation (Phase III) includes AP and purchasing, and there will be a new receiving module. It also includes a purchase requisition system for end users to initiate orders. Kuali Stores will be the next generation of UCDBuy and will be implemented at some point after the AP module is in place in KFS.

Decision Support will integrate with KFS and continue to be used.

A&FS will begin training sessions for KFS in November 2009, starting with focus groups that will help review and test the training modules. Training will be available campus-wide in March 2010 and will offer web-based training and face-to-face classroom training.

Kuali Coeus (KC) is the research administration system that includes pre-and post-award administration. It's in a much earlier stage of development than KFS – campus will begin to use parts of KC in 2011, but all 11 modules of KC are not expected to be complete until 2017. With the implementation of KC (research administration) and its integration with KFS, the flow of contracts and grant from proposal to award to account creation will be greatly improved. The PI will submit his/her proposal using KC; it will flow to SPO and be submitted to the funding agency. It then moves to the award module and if approved, the account creation process begins with all the award information in place – no need for duplicate entry. There will be some integration of KC with the existing proposal tracking system used by SPO.

KC's steering committee will create focus and then user groups to get input from constituents and stakeholders. The proposal development module will be piloted fall 2010. Those interested in participating in the pilot should contact Safa Hussain or Leslye Hays.

Nimbleness meetings have been scheduled for February 2 and May 3 from 9:30-11 locations: 176 Hutchinson Hall

Committee Reports:

ACES: Janet Brown-Simmons, Rep: No updates

CCC&D: Mary Bankston, Rep: No updates

CCFIT: Janet Brown-Simmons, Rep: No updates

DaFIS Steering Committee: Tracy Lade, Rep: No updates

MIV Oversight: Susie Lee-Tai, Rep: No updates

REMINDERS

Schedule of ADMAN Board meetings: ADMAN meetings are held the third Thursday of each month, 3-5 PM in room 156 Hutchison Hall. All ADMAN members are welcome to attend.

November 19 – Connie Melendy- Academic streamlining

December 17 – Allen Tollefson, Facilities Management