

Administrative Managers Group (ADMAN)

Meeting Minutes

October 17, 2024 (Zoom & In Person)

3:00 – 5:00 pm

3pm - Welcome!

3:05pm - Transportation planning outreach efforts - (Robert Pattison & Lucas Griffith)

- They are focused on Environmental planning and sustainability and are currently working on Transportation planning: This was a teaser to hopefully come back for a more in-depth activity in person in November- but we need IN PERSON attendance. The Exercise- Maps of campus and we draw what we would like to protect, avoid and create, and will take 60 to 90 minutes.
- They want to consider all different types of devices that people use to move around campus. This project is funded by a Caltrans sustainable communities grant and focuses on Data collection and analysis- collisions and incidents on campus.
- The goals are to Improve infrastructure, safety, and environmental impact and it expands beyond bikes and addresses all transportation modes. Campus planning, transportation services will provide informed recommendations to leadership based on engagement data.
- Vision Zero aims to eliminate traffic related fatalities and serious injuries combining design, education and community awareness to improve society.
- Looking for feedback from our teams- They also have an Interactive survey on website : <https://campusplanning.ucdavis.edu/moving-forward-together>
- They are asking for you to provide the following feedback:
 - If you could change one thing about how you get to campus what would that be?
 - If you could change one that about how you get around campus what would that be?

3:20pm - 2025 ADMAN Conference

- We need committee members! Planning starts now! Reach out to Jenn Radke, Katrina Spridgen, or Ashley Carr if you are interested in volunteering

3:25pm – Open Discussion

- ADMAN engagement survey Board will develop survey, but would like your input on what we should ask?
- Hope for it to go out by end of calendar year, and will be put together by the ADMAN executive board

4:00pm - Call for Vice Chair (Executive Board)

Add on:

- Anyone working to reconcile travel/ PCard expenses on default account? If you have a good process or want to brainstorm reach out to Veronica Bolivar